



Walder & McSweeney Contracting Ltd.

2255 Queen Street East, Suite 1171  
Toronto, Ontario  
M4E 1G3

**Attention: Fred Maycock**

Dear Fred,

I am writing to thank you and your sub-trade for the job you have done in the kitchen of the Headmaster's House. The new floor looks very good and both Mr. and Mrs. Simpson are extremely pleased with the result.

Although you have extended an offer to pay for the costs involved in a final clean up, I would like to inform you that this will not be necessary.

I look forward to ongoing work with your company.

Sincerely,

A handwritten signature in black ink that reads "Fred Beck" with a long, sweeping horizontal line extending to the right.

Fred W. Beck  
Director of Facilities  
Upper Canada College